Chiropractor Assistant

Contract: Full-time Reports to: Lead Chiropractor

Location: Central, Hong Kong Island Start date: April 2019

About Atlas Chiropractic HK

Launched in Spring 2018, Atlas Chiropractic is led by founder and lead chiropractor, Ben Dyer. Stepping away from the traditional chiropractic clinic, Atlas philosophy is based on developing a community of clients who are empowered with the tools they need to achieve optimal health and quality of life. The Atlas philosophy is reflected across our studio and activities. Clients of Atlas are given access to leading diagnostic testing, workshops led by those in health and wellness industry and yoga classes to help our clients achieve their personal goals and full potential.

Who we are looking for

Atlas is now seeking a professional, energetic, dependable Chiropractic Assistant to join our team, during a period of exciting and ambitious growth. We are looking for a dynamic individual, who has the agility to turn their hand to a variety of tasks. You’ll be responsible for welcoming and building a rapport with clients as you support our chiropractors meet their client’s needs.

On a daily basis your primary responsibility will be to oversee client schedules, support chiropractors needs throughout the day and perform studio duties. You’ll be meeting and greeting clients, scheduling appointments, organising X-rays for cliens and maintaining accurate client records and ensuring efficient client flow. As you spend more time in the studio there will be opportunities for you to perform new client consultations, spinal scans, taking clients through their progress exams.

As a small team, you’ll play a key role in building the studio atmosphere and sharing the philosophy of Atlas with new clients. Your role will also include the support and execution of our community events, held both in studio and off-site, events include - workshops, health screens, yoga classes. You will have excellent communications skills and be detail-orientated.

The successful individual will be joining Atlas in our nascent phase, developing a business development and entrepreneurial mindset that will set you up with the skills to accelerate your career in the health and wellness industry. Full training will be provided and there is no pre-requisite for experience in a chiropractic clinic.

What you will bring

* A passion for health and wellness, cognizant to current industry trends and innovations
* Outstanding communication, written and interpersonal skills
* Ability to handle sensitive information with professionalism and warmth
* A positive ‘can-do’, optimistic personality
* Ability to work independently, be proactive and use your initiative to solve problems
* Prior marketing / event execution experience a bonus
* Native or near-native English, command of Cantonese / Mandarin preferred

To apply

If you think you’d be a great fit for the team, please send your CV and covering letter sharing your relevant experience as well as why you’d be a great fit for the team to [ben@atlaschiropractic.hk](mailto:ben@atlaschiropractic.hk)

Competetive compensation with monthly performance bonus