

Di Carlo Chiropractic Center's Financial Policy

For Shape Reclaimed and MindFit

Welcome to **Di Carlo Chiropractic Center**. Your insurance policy is an agreement between you and your insurer (insurance company), not between your insurer and this clinic. Like all types of care, coverage for chiropractic services varies from insurer to insurer and plan to plan.

Billing and Payments

Insurance does not cover the costs for programs such as Shape Reclaimed and MindFit. This means that you are responsible for 100% of the costs of treatment. In general, we expect, and are required by law to collect payment of all service and product charges. We will ask for payment of these expenses at the time of your service unless other arrangements are made in advance. If you are on a multiple visit schedule, these payments may be made on a weekly basis. Outstanding balances will be billed monthly and considered past due 10 days after the invoice date. We will pass along the fee of \$20 our bank charges us for any returned checks. We will extend you a credit limit of \$200. If the patient portions of our fees reach more than \$200, you *must* make a minimum payment of \$25 and decrease your credit balance to \$200 or less.

Missed Appointments

It is the policy of **Di Carlo Chiropractic Center** to assess a \$25 missed visit fee to patients who cancel appointments with less than a 24-hour notice. One missed visit will not result in the assessment of a fee, but you will be charged for any additional missed visits. This clinic provides care for many individuals and missed visits result in time lost that could have been used to provide care for others.

Your signature below indicates that you have read and understand the above policies.

Signature of Patient: _____ Date: _____

Patient's Printed Name: _____